



2019 SCHOOL YEAR

TUITION FEES 2019

1st Year Tuition:

<i>Tuition</i>	<i>Total</i>
Application Fee	R200.00
Tuition	R3125.00
Book Package*	R1400.00
Total School Fees (Including Books)	R4725.00

***BOOK PACKAGES ARE OPTIONAL, HOWEVER, STUDENTS WHO FORGO THE PURCHASE OF BOOKS THROUGH CSSM ARE RESPONSIBLE FOR OBTAINING ALL CSSM RELATED READING MATERIAL.**

2nd Year Tuition:

<i>Tuition</i>	<i>Total</i>
Application Fee	R200.00
Tuition	R3125.00
Book Package*	R1200.00
Total School Fees (Including Books)	R4525.00

***BOOK PACKAGES ARE OPTIONAL, HOWEVER, STUDENT WHO FORGO THE PURCHASE THROUGH CSSM ARE RESPONSIBLE FOR OBTAINING ALL CSSM RELATED READING MATERIAL.**

Payment Plan Options:

Option 1: Early Bird Special

Standard Payment Option	AMOUNT	DUE BY:
Tuition	R2925.00	29 January 2019
Book Package	R1400.00 (first year) OR R1200.00 (second year)	29 January 2019

Tuition

Tuition paid in full by **29 January 2019** will receive an Early Bird Special Discount of R200.00 on the tuition price for the year (Total Due R2925.00 – please note that this price does not include the book package) PLUS you may be eligible for **ONE** of the following additional discounts:

- **Family Discount:** This discount applies to married couples and/or same-household members and is applicable to each additional family member after the first family member has enrolled at the full amount;
OR
- **Pensioner's Discount:** This discount applies if you are over the age of 65;
OR
- **Student/Scholar Discount:** This discount applies if you are currently enrolled in a secondary or tertiary education institution.

Option 2: Standard Payment Option

Standard Payment Option	AMOUNT	DUE BY:
Tuition	R3125.00	12 February 2019
Book Package	R1400.00 (first year) OR R1200.00 (second year)	12 February 2019

Tuition

Should you choose to pay your tuition in full after 29 January 2019 but before 12 February 2019, you will NOT be eligible for the Early Bird Discount but you will still be eligible for ONE of following discounts:

- **Family Discount:** This discount applies to married couples and/or same-household members and is applicable to each additional family member after the first family member has enrolled at the full amount;
OR
- **Pensioner's Discount:** This discount applies if you are over the age of 65;

OR

- **Student/Scholar Discount:** This discount applies if you are currently enrolled in a secondary or tertiary education institution.

Option 3: Three Instalments Plan:

Three Instalments Plan:	AMOUNT	DUE BY:
Tuition Deposit	R1125.00	12 February 2019
2 nd Tuition Instalment	R1000.00	12 April 2019
3 rd Tuition Instalment	R1000.00	12 June 2019
Book Package 1 st Payment	R700.00 (first year) / R600.00 (second year)	12 February 2019
Book Package 2 nd Payment	R700.00 (first year) / R600.00 (second year)	12 April 2019

Tuition

Students who opt for the Three Instalments Plan you will not be eligible for the Early Bird Discount BUT you will be eligible for ONE of the following discounts:

- **Family Discount:** This discount applies to married couples and/or same-household members and is applicable to each additional family member after the first family member has enrolled at the full amount;
- OR
- **Pensioner's Discount:** This discount applies if you are over the age of 65;
- OR
- **Student/Scholar Discount:** This discount applies if you are currently enrolled in a secondary or tertiary education institution.

Option 4: Monthly Payment Plan

Monthly Payment Plan	AMOUNT	DUE BY:
8x Monthly Payments (Feb – Sept)	R500.00	1 st Payment: 12 February 2019 Final Payment by 12 September 2019
Book Package 1 st Payment	R700.00 (first year) / R600.00 (second year)	12 February 2019
Book Package 2 nd Payment	R700.00 (first year) / R600.00 (second	12 April 2019

	year)	
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Tuition

Students who opt for the Monthly Payment Plan will pay more over the course of the school year (R4000.00) and will not be eligible for any discounts.

DISCOUNTS

ALL DISCOUNTS MUST BE APPLIED FOR BEFORE 12 FEBRUARY 2019

Family Discount (R300.00)

Family discounts apply to married couples and/or same-household family members for the second individual participating in school. A R300.00 discount applies to each **ADDITIONAL** family member **AFTER** the first family member is enrolled at the **FULL AMOUNT**. You are responsible to obtain the discount by contacting CSSM admin via email before 12 February 2019. Please note, **ONLY ONE** discount option will be available per applicant.

Pensioners' Discount (Age 65+) (R300.00)

Pensioners' discount is available to persons aged 65 and over. You are responsible to obtain the discount by contacting CSSM admin via email before 12 February 2019. Please note, **ONLY ONE** discount option will be available per applicant.

Student/Scholar Discount (R300.00)

Student/Scholar discount is available to persons currently enrolled at a secondary or tertiary institution. You are responsible to obtain the discount by contacting CSSM admin via email before 12 February 2019. Upon request, you may need to provide proof of student status. Please note, **ONLY ONE** discount option will be available per applicant.

FINANCIAL POLICIES 2019

Application Fee

The application fee is non-refundable and non-transferrable. It must be paid in full and, once paid, we will be able to process your application.

Deposit

The tuition deposit (Three Instalment Plan) or 1st payment (Monthly Payment Plan) needs to be paid by 12th February 2019 to secure your place in school. This payment is non-refundable after 27th February 2019 and cannot be transferred to other students.

Instalment or Monthly Payments

Tuition Fees are due in full on 12th February 2019 unless students choose to use the *Three Instalment Plan* or the *Monthly Payment Plan*. Students who choose either of these payment plans must understand that they are committing to pay the full amount due, regardless of whether they complete the school. This means that, even if a student

decides to withdraw (or if you are asked to leave school), the amount outstanding for their tuition is still due. If a student on one of these payment plans misses a payment deadline they will be allowed to attend school, but will be marked absent until payment has been received. Once all absences have been used, the student will be asked to leave school.

Outstanding Tuition & Withdrawal

Any student wanting to withdraw from CSSM must first arrange an appointment with the school directors. In the event that a student decides to withdraw without notice, he or she will still be liable for outstanding tuition.

Refunds

Students who withdraw from the school prior to February 12th, 2019 will be eligible for a full refund of all tuition paid (**excluding the R200 application fee**). Students who withdraw after February 12th will be eligible for a refund of R1600. There will be *no* refunds for students leaving the school after the end of the first semester. If the student's tuition has not been paid in full, the student will still be liable for any tuition amount still outstanding. The withdrawal date will be set at the date when the school was official notified and **NOT** the last day the student was in attendance.

Donations & Scholarships

Donations can be made into student accounts by using the student number or their Initials+Last Name. We encourage students who need financial assistance to reach out to others and stand in faith for their finances. We cannot, however, offer any scholarships or sponsorships for any students at this stage.

HOW TO PAY

Electronic Funds Transfer (EFT)

For the Application Fee, please use your Initials+Last Name. Once you receive your student number, please only use your student number for all Tuition and Book Payments. It is important that you remember to send your Proof of Payments to:
finance@cssm.co.za

SnapScan

Snapscan will be available for all student-related payments.

Cash or Cash Deposit Payments

We regret that cash payments and cash deposits won't be accepted for tuition unless

arranged with CSSM Admin in advance.

Bank Account Details:

Account Name: Journey of Grace Cape Town 2

Bank: Standard Bank

Branch: Tyger Manor

Branch Code: 05-04-10

Account Number: 272257168

Reference: As Stated Above

**PLEASE NOTE: Proof of Payment email address:
*finance@cssm.co.za***